

COLUMBIA IRRIGATION DISTRICT BOARD MEETING
October 4, 2024

CALL TO ORDER

President Shawver called the meeting to order at 9:02 a.m. Present at the meeting were:

Vincent Shawver, President
Neil Martin, Vice President
Dallas Ayde, Director
Sherri Thackham, Director
Marilyn Dickenson, Director

Curt Strifert, Secretary/Manager
Lila Freshment, Recorder
Jeff Sperline, Attorney

Guests:

APPROVAL OF AGENDA

Director Martin motioned to approve the agenda as submitted. Director Thackham seconded the motion. Motion Carried.

PUBLIC COMMENT

None.

CONSENT AGENDA

Minutes of September 20, 2024

Director Thackham motioned to approve the minutes of September 20, 2024. Director Martin seconded the motion. Motion carried.

September Vouchers

Voucher 01	Reimburse Revolving Fund	\$235,671.58
	Total All Vouchers	<u>\$235,671.58</u>

The Board reviewed and discussed the September Vouchers. Director Thackham motioned to approve the vouchers as submitted. Director Martin seconded the motion. Motion carried.

Motion to Transfer Funds

Director Thackham motioned to transfer funds of \$25,559.92 from the Surplus Fund to the O&M Fund for taxes and shipping of the two dump trucks purchased in June. Director Ayde seconded the motion. Motion carried.

August Financial Statement

The Board reviewed and discussed the August Financial Statement.

OLD BUSINESS

Work Orders by Division

The Board reviewed and discussed the work orders in their respective divisions.

38th to Van Giesen Liner

Mr. Strifert reported he obtained estimates for lining a portion of canal in West Richland. The lowest estimate received was \$165,000, which includes the cost of the liner and crew installation but excludes taxes.

Director Thackham motioned to approve the lining of approximately 5,500 square feet of the canal in West Richland and authorized Mr. Strifert to solicit bids in two parts. Director Ayde seconded the motion. Motion carried.

West Richland Ground Water

Mr. Strifert is awaiting responses to several outstanding questions and anticipates having the necessary information by the next meeting.

NEW BUSINESS

Operations Report

Mr. Strifert reported that the field crew has been working around the clock at the dam for the past three weeks removing weeds from the trash rack due to the stargrass.

Equipment is being repositioned in preparation for off-season projects. Tools for installing the exposed liner have been ordered. Mr. Strifert proposed trading in the 2022 Ford Explorer for a half ton, four-door truck, which would enable him to transport tools. He indicated that the trade-in would necessitate a minimal investment, estimated at \$2,000 to \$3,000.

Director Thackham motioned for Mr. Strifert to begin searching for a new half ton truck, not to exceed a budget of \$5,000, Director Dickeson seconded the motion. Motion Carried.

Liner Bids-Lateral 1 & Columbia Park Trail

Two bids were received for the liner installation: one from BTL Liners totaling \$90,424.00 and another from Western Environmental Liners amounting to \$82,212.64. Both liners are identical in specifications.

Board Motion: Director Martin motioned to approve the bid from Western Environmental Liners for \$82,212.64, and Director Thackham seconded the motion. Motion carried.

Mid-Canal Automation-Lateral 2

Mr. Strifert has received the notice to proceed with the purchase of the Rubicon gates. The gates have been ordered and are expected to arrive in early November. They will be installed on Lateral 2.

Addition to Employee Handbook for Vacation Payout

Director Thackham motioned to approve the amended Policy 5 for the Vacation Payout Program. Director Dickenson seconded the motion. Motion carried.

Policy 3.1 – Public Records Disclosure

This policy will address all types of public records requests. Director Thackham motioned to approve Policy 3.1 with the amendments suggested by the attorney. Director Dickenson seconded the motion. Motion carried.

Director Thackham motioned to return to the Operation Report to discuss additional information. Director Dickenson seconded the motion. Motion Carried.

Van Giesen Road Widening Project

Mr. Strifert has arranged to donate a portion of the District's right-of-way to the Department of Transportation (DOT) for the Van Giesen Road Widening Project in exchange for 300 feet of concrete lining along the canal. Once the final plans are available, Mr. Strifert will present them to the Board, detailing the road, shoulder, sidewalk, and fence, which will be located 14 feet from the canal with an additional 8 feet for the shoulder and sidewalk.

Director Thackham motioned to approve Van Giesen Road Widening Project with the addition of DOT lining that portion of canal. Director Ayde seconded the motion. Motion carried.

Professional Services - Realtor

Mr. Strifert expressed the need to advertise for a realtor to assist in tracking available properties for sale. Having someone dedicated to finding and identifying properties before they are officially listed would be beneficial.

Director Thackham motioned to permit Mr. Strifert to place an ad for a realtor. Director Ayde seconded the motion. Motion carried.

EXECUTIVE SESSION

President Shawver moved the meeting into Executive session at 11:07 a.m., for 30 minutes, to discuss current litigation and legal risks of current or proposed action. It was extended by 5 minutes at 11:37 a.m. The meeting was moved to an open session at 11:42 p.m.

BOARD EVALUATION

The Board members completed the annual review of the Board.

DIRECTOR DISCUSSION

Director Ayde recommended the Board consider a rake cleaner at the Dam due to the amount of overtime labor expended to manually remove the weeds, which totaled approximately \$15,000 this month. Additionally, Director Dickenson provided insights into Rule 124 of Robert's Rules of Order, explaining that smaller boards operate under different, often less formal regulations. Director Thackham mentioned that she may need to opt out of the Spokane conference and will have more information by Tuesday.

ADJOURNMENT

President Shawver adjourned the meeting at 11:48 a.m.



Vincent Shawver, President



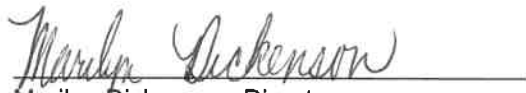
Neil Martin, Vice President



Sherri Thackham, Director



Dallas Ayde, Director



Marilyn Dickenson, Director

ATTEST:



Curt Strifert, Secretary/Manager